## Attachment No. 1

## Employees authorized for communication

**Employees authorized for invoicing and payments:**

On behalf of Clearing Agent:

|  |  |  |  |
| --- | --- | --- | --- |
| position | name | telephone | e-mail |
| Head of Back Office | Ing. Zuzana Jakšová | +421 2 5069 2604 | zuzana.jaksova@okte.sk |
| Billing officer - invoicing | Dana Vinická | +421 2 5069 2659 | dana.vinicka@okte.sk |
| Billing Officer - invoicing | Ing. Alexandra Gazdíková | +421 2 5069 2655 | alexandra.gazdikova@okte.sk |
| Financial Settlement Officer – payments  | Ing. Ivana Gerthoferová | +421 2 5069 2526 | ivana.gerthoferova@okte.sk |

e-mail for sending invoices: fakturacie@okte.sk

On behalf of Subject of Settlement:

|  |  |  |  |
| --- | --- | --- | --- |
| position | name | telephone | e-mail |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

e-mail for sending invoices: .......................

postal address for sending invoices: ......................... / the same as the registered seat

**Employees authorized for calculation of financial security:**

On behalf of Clearing Agent:

|  |  |  |  |
| --- | --- | --- | --- |
| position | name | telephone | e-mail |
| Head of Back Office | Ing. Zuzana Jakšová | +421 2 5069 2604 | zuzana.jaksova@okte.sk |
| Billing Officer - invoicing | Ing. Alexandra Gazdíková | +421 2 5069 2655 | alexandra.gazdikova@okte.sk |

On behalf of Subject of Settlement:

|  |  |  |  |
| --- | --- | --- | --- |
| position | name | telephone | e-mail |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

e-mail for sending information on application of Deposit for Financial Security or advance cash deposit: .........................

**Employees authorized for contractual relations:**

On behalf of Clearing Agent:

|  |  |  |  |
| --- | --- | --- | --- |
| position | name | telephone | e-mail |
| Manager of Services | Ing. Milan Lipovský | +421 2 5069 2614 | milan.lipovský@okte.sk |
| Contracts Administrator | Ing. Michal Boleček | +421 2 5069 2530 | michal.bolecek@okte.sk |

On behalf of Subject of Settlement:

|  |  |  |  |
| --- | --- | --- | --- |
| position | name | telephone | e-mail |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

postal address for sending agreements: ......................... / the same as the registered seat

**Employees authorized for evaluation and control:**

On behalf of Clearing Agent:

|  |  |  |  |
| --- | --- | --- | --- |
| position | name | telephone / recording phone | e-mail |
| Head of Front Office | Mgr. Jarmila Palkovič Červeňanská | +421 2 5069 2120/+421 2 5069 2050 | jarmila.cervenanska@okte.sk |
| Imbalance Settlement System Officer | Ing. Alexander Lojt | +421 2 5069 2126/+421 2 5069 2360 | alexander.lojt@okte.sk |
| Power Market Administrator | Katarína Kečkešová | +421 2 5069 2653/+421 2 5069 2050 | katarina.keckesova@okte.sk |
| Power Market Administrator | Ing. Peter Čulen | +421 2 5069 2332/+421 2 5069 2050 | peter.culen@okte.sk |
| Complaints Review Officer | Ing. Kristína Horkovičová | +421 2 5069 2654/+421 2 5069 2050 | kristina.horkovicova@okte.sk |

e-mail for request regarding establishment of an user account: certificate@okte.sk

e-mail for insertion and modification of a certificate: certificate@okte.sk

On behalf of Subject of Settlement:

|  |  |  |  |
| --- | --- | --- | --- |
| position | name | telephone / recording phone | e-mail |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

e-mail for registration of contractual diagrams: .........................

e-mail for publication of imbalance: .........................

## Attachment No. 2

## Payment Symbols

**Following symbols shall be used for payments of imbalances:**

Variable symbols (VS):

Payment for imbalances Invoice Number

Late payment interest Invoice Number

Constant symbols (KS):

Payment for settlement of imbalances 308

Late payment interest 058

Specific symbol (ŠS): /month/year

**Following symbols shall be used in payments for settlement of imbalances:**

Variable symbols (VS):

Payment for settlement of imbalances Invoice Number

Late payment interest Invoice Number

Constant symbols (KS):

Payment for settlement of imbalances 308

Late payment interest 058

Specific symbol (ŠS): /month/year

## Attachment No. 3

## Attachment to invoicing - specimen

|  |  |  |
| --- | --- | --- |
| Total contractual consumption: |  xxx,xxx | MWh |
| Total contractual supply: |  xxx,xxx | MWh |
| Metered volume: |  xxx,xxx | MWh |
| Supplied regulating energy: |  xxx,xxx | MWh |
|  |  |  |
|   |   |   |
| Positive payments for imbalance: |  xxx,xxx | € |
| Negative payments for imbalance: |  xxx,xxx | € |

## Attachment No. 4

## List of Business Platforms authorized by Subject of Settlement to register daily diagrams within the intra-day registration of diagrams

## Attachment No. 5

## List of providers of ancillary services, for which Subject of Settlement has assumed imbalance responsibility

**Attachment No. 6**

**VAT Declaration – applicable only for foreign Subject of Settlement that established an organizational branch on the territory of the Slovak Republic**

The company *exact business name, registered seat, address* hereby declares that the organizational branch: *name and address*, established in the Slovak Republic pursuant to valid rules governing electricity trading has neither personal nor material component, i.e. it is not an establishment for the purposes of VAT Act.

Transactions and invoicing arising from the agreement shall be realized through the mother company *exact business name, registered seat, address* that has VAT ID Number (IČ DPH): ........................................

Date:

.................................................. ..................................................

**Attachment No. 7**

**Extract from Commercial register**

**Attachment No. 8**

**Business License in Energy Sector**